

Dakota Center for the Arts  
Attn: Art Festival Manager  
PO Box 211609  
Eagan, MN 55121-1609  
651-269-ARTS  
www.eaganartfestival.org



Dear Food Vendor:

As you make your summer plans we would like to invite you to join us for the 16th Annual Eagan Art Festival. This year's festival will be held June 26<sup>th</sup> and 27<sup>th</sup> on the festival grounds of the Eagan Community Center in Central Park. The festival grounds are beautiful and centrally located off Pilot Knob Road, close to I-494 and I-35E, allowing for easy access from any direction.

The Eagan Art Festival will feature fine art and original handmade crafts, as well as tasteful music, children's art activities, a variety of food, and ample parking. We project that attendance will be 6200-6500 patrons this year. The festival accepts 9 – 12 food vendors and up to 100 artists each year. We expect the 2010 Eagan Art Festival to be the best yet!

Included with this letter are the application, food stand layout, and other information you need to be considered for the 2010 festival. Please complete the materials and return them as soon as possible with a copy of the state required ST19 form available at [www.taxes.state.mn.us/forms/st19.pdf](http://www.taxes.state.mn.us/forms/st19.pdf).

In the past we have required full payment with your application. In deference to the economic conditions we have decided to request a \$100 deposit with the application materials to secure a vendor spot in the festival. Upon acceptance, the \$100 will become a part of the vendor fee with the full balance due on or before April 15. Note that all materials must be postmarked on or before March 15, 2010 for festival consideration. Vendors who are not accepted will be reimbursed the \$100 deposit.

Out-of-towners can find Eagan lodging and dining information online at [www.eaganmn.com](http://www.eaganmn.com).

Thank you and we look forward to hearing from you!

Sincerely,

Wanda Borman  
Eagan Art Festival  
Manager

***Important Dates:***

- |                     |   |
|---------------------|---|
| • March 15, 2010    | Applications must be postmarked by this date  |
| • Early April, 2010 | Notification of acceptance mailed   |
| • April 15, 2010    | Balance of fees due   |
| • May 17, 2010      | No cancellations or refunds after this date   |
| • June 25, 2010     | Set-up 3:00-8:00pm  |
| • June 26, 2010     | Set-up begins 6:00am - Vendors required for inspection @ 8 a.m.<br>Show hours 9:00am - 5:00pm |
| • June 27, 2010     | Show hours 10:00am - 5:00pm   |